



## After Action Report

Event Name:

### Squadron Information

Unit:

Unit POC:

POC:E-mail

### Event Information

Date:

Time:

Duration:

Number of Attendees:

Please list how many members, if any, did not participate under the corresponding reasons below.

Chose not to participate

Duty-related conflict

Personal conflict

Other

### Actual Expenses

MOA (activity related):

NAF (food & beverage):

What FSS or Off Site establishment(s) did you partner with for this event? And event re-cap!

What went well?

What areas need improvement?

Would you host this event again? Why or why not?

What lessons were learned and what recommendations do you have for future squadron events?